

COUNCIL MEETING

June 10, 2013

The re-organization meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Solicitor Chambers, Chief Hill, Cordell Carr, Jerry Dorsey, Andrea Hodge, Drew Thomson, Howard Blackstone, Al Hill, Bob Botsford, Russell and Timothy Johnson, and Jenn Dailey were also in attendance.

1. Approve Minutes:

Council Meeting 05/13/13 – motion made by Mr. Carrow seconded by Mr. Dias to approve the Council Meeting as presented. Motion carried unanimously.

2. Treasurer's Report:

Motion made by Ms. DeBenedictis seconded by Mr. Dias to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Communications:

- Ms. DeBenedictis read communications (see attached)

4. Police:

- Chief Hill informed Council the new recruiter just finished firearm at the Academy and the DELJIS computer training. He is progressing very well and is one of the top in the class. Graduation will be held August 2nd.
- Chief Hill stated Ms. Letterman just completed a federal grant. If the town is awarded the grant, the program will be Emergency Response protocol. The funding would be for real-time fed cameras into the schools. The program would benefit the schools which are located within the Town of Clayton. The amount of the grant is \$114,000.

5. Town Foreman:

- The Town of Clayton has insured part of the transformers at minimal cost for storm damage. We also added more equipment to the insurance policy as well as the generator. The amount for the transformers to be insured is \$1,200.00.
- The tree issues are neighbor complaints. The issue is when the trees grow over into the neighbor's area. The Town of Clayton has no authority for residents to trim trees. Mr. Hurlock did look at the issue and it's between the neighbors.

6. Inspections/Enforcement:

- Business Licenses Issued 24
- Contractor Licenses Issued 68
- Improvement Permits Issued 36
- New Construction Permits Issued 12 (Budgeted – 15)

7. Electric:

- Mr. Hurlock – The electric upgrade is continuing. At this time we are going to do from the Town Hall to the railroad tracks. This will complete the west side.
- We did have a meeting with our engineer in reference to our meter with DPL. In the process of purchasing a backup in 2014.
- We are working on updating the electric ordinance. The ordinance is about 20 years old and it is time to update the information.

8. Street:

- Mr. Hurlock – We are waiting for the patches to settle. When the patches settle the town crew will start patching the holes in the roads.

9. Water & Sewer:

- Mr. Hurlock – Is asking the residents to watch water usage during the drought season.

10. DEMEC:

- Ms. DeBenedictis – Was not in attendance at the DEMEC meeting last month. Mr. Hurlock said that he would have Pat from DEMEC to attend a Council Meeting to update Council and the public.

11. New Business:

- Swearing in the New Town Council Members - The Town Solicitor swore in Mr. Dias.
- Re-Organization:
Election of Officers:

President of the Council – Tom Horn

Motion made by Mr. Dias to accept Tom Horn as Mayor, seconded by Ms. DeBenedictis. Motion carried by Mr. Dias, Ms. DeBenedictis & Mr. Carrow. Mr. Letterman abstained.

Vice Mayor – Alex Dias

Motion made by Ms. DeBenedictis to accept Alex Dias as Vice Mayor, seconded by Mr. Carrow. Motion carried by Mr. Dias, Ms. DeBenedictis & Mr. Carrow. Mr. Letterman abstained.

Secretary – Mary Ellen DeBenedictis

Motion made by Mr. Carrow to accept Mary Ellen DeBenedictis as Secretary, seconded by Mr. Dias. Motion carried by Mr. Dias & Mr. Carrow. Mr. Letterman abstained.

Treasurer – Dave Letterman

Motion made by Mr. Dias to accept Dave Letterman as Treasurer, seconded by Mr. Carrow. Motion carried by Mr. Dias, Ms. DeBenedictis & Mr. Carrow. Mr. Letterman abstained.

Assistant Treasurer – Skip Carrow

Motion made by Ms. DeBenedictis to accept William Carrow as Assistant Treasurer, seconded by Mr. Dias. Motion carried by Mr. Dias & Ms. DeBenedictis. Mr. Letterman abstained.

Mayor Horn announced who would be sitting on the Committees as Chairperson and Council Members.

Electric: Mr. Dias, Ms. DeBenedictis, Mr. Horn, & Mr. Hurlock (advisor)

Street: Mr. Letterman, Mr. Carrow, Mr. Horn, & Mr. Hurlock (advisor)

Water & Sewer: Mr. Carrow, Mr. Letterman, Ms. DeBenedictis, & Mr. Hurlock (advisor)

Personnel: Ms. DeBenedictis, Mr. Letterman, & Mr. Dias

Equipment: Ms. DeBenedictis, Mr. Horn, & Mr. Carrow

Police: Mr. Dias, Mr. Letterman, Mr. Carrow, & Chief Hill (advisor)

DEMEC: Ms. DeBenedictis & Mr. Hurlock (alternate)

Budget: Mr. Letterman, Mr. Horn, Mr. Dias, Ms. DeBenedictis, & Mr. Carrow

Motion carried unanimously by Council.

- Business License – Once staff has received all proper documentation a Business License would be granted. This item was scratched from the agenda. Place on the agenda for July's Council Meeting.
- Decorative flag poles – Ms. DeBenedictis would like to see the Town of Clayton look into purchasing decorative flags for the different seasons like other municipalities. There are 28 poles from School Lane to the Railroad Station. In the Town of Clayton poles are on one side of the street unlike other towns. Their poles are on both sides. To purchase 10 flags the measurement for the flags are 4' red, white and blue. The Fourth of July parade is coming to Town. The price for the 10 flags is \$1,275.00. This item is not budgeted. Mr. Letterman asked what line items would take the funds from. Ms. DeBenedictis said from the Christmas decorations. The funds have already been spent. Mr. Hurlock said it could come from the line item it would just be over budget. Mr. Hurlock also stated it could come from the parks for decorations or it could come from a line item for streets. Mr. Horn would like to look into this further. Ms. DeBenedictis said that she would like to have these installed for the Fourth of July parade. Mr. Letterman stated it's a great idea. He would like to review the budget to see what line item the funds would come from. Ms. DeBenedictis did receive a price for a total of 14 flags in the amount of \$1,561.00 and this would allow the flags to be extended to Dickerson Street. Mr. Chambers expressed the agenda has decorative flag nothing about purchasing the flags. Mr. Letterman said he is not trying to shoot it down. He just wants to insure where the funds are going to come from and not to rush into getting this done by July 4th. We could look into purchasing the flags in the next budget Ms. DeBenedictis said with looking in the next budget year. This may allow for the purchase of additional flags for the different seasons.
- 2nd read and vote on Ordinance change 1.2-2.7 and 1.2-2.8 – Mr. Dias read the ordinance change.

Motion made by Mr. Carrow to accept the Ordinance change 1.2-2.7 and 1.2-2.8, seconded by Mr. Dias.

Mr. Letterman wanted to know if the Town Solicitor reviewed the amended ordinance. Mr. Chambers responded he did. Motion carried unanimously.

- Form a committee to close car port - Mayor Horn asked if anyone from Council would like to sit on this committee. The following Council members will sit on the committee: Mr. Carrow, Ms. DeBenedictis, Mr. Dias, & Chief Hill (advisor).

Motion carried unanimously.

Mr. Letterman- What is the purpose of the committee? Mayor Horn responded the purpose of the committee is to have someone design and price the construction of closing the car port. This will allow a separate entrance for the residents that need police assistance. Chief Hill said currently prisoners, wanted people and residents come through the Town entrance which puts the office personnel are at risk.

Mr. Hurlock stated there are funds in the budget for the design.

- Form a committee to purchase a ¾ ton 4X4 truck – The item was scratched off the agenda. The item should go before the Equipment Committee.
- Clayton Historical Society (Public Grant) - Mr. Carrow spoke regarding the Clayton Historical Society (aka Railroad Days Festival). The Clayton Historical Society could look into doing other festivals, etc. for the Town of Clayton. At this time the Clayton Historical Society has Railroad Days Festival. This past Saturday the festival was held and with the inclement weather the Town had a very good turnout. The public grant money will be used for the expenses. The public grant money will still be maintained by the Town of Clayton running the funds through the Community Funds as in the past.

Motion made by Mr. Letterman to accept the Clayton Historical Society – Public Grant with the funds going through the Community Fund, seconded by Ms. DeBenedictis. Motion carried unanimously.

- Business License – Parma Pizza
Mr. Hurlock stated this is just a name change.
Ms. DeBenedictis wanted to know what the stuff is behind the business. Mr. Hurlock said it is item from inside the restaurant which they are working on.

Motion made by Mr. Dias to accept the business license for Parma Pizza, seconded by Ms. DeBenedictis. Motion carried unanimously.

Mr. Letterman asked when will the business open. Mr. Hurlock replied he has not heard anything at this time.

- Linda &/or Darrell Coleman – keeping 300 Bikes open & learning of the concerns of the Town people.
Mr. Hurlock stated when Mr. Coleman opened the bike sales it was small. Since then it has grown. Mr. Hurlock sent a letter to Mr. Coleman to stop business because Mr. Coleman didn't have proper documentation to run a business with the State or Town of Clayton.
Mr. Coleman stated he has filed the proper documentation with the State and is waiting for the business license. The State is taking approximately 6 weeks to process the request. He also has asked customers not to park on Route 300 due to safety issues. Mr. Coleman enjoys working on bikes.
Mr. Hurlock stated Mr. Coleman has scaled back the sales and needs to follow the regulations.
Mr. Coleman said he should have his business license next month.
- Mr. Hurlock forgot to report the vandalism on the transformers located at the dump area. The transformers damaged where the ones removed for the 4K upgrade. The transformers that were not damaged have been relocated to the Town Garage. Mr. Hurlock has a meeting with a refurbish company to rebuild. This is a tough area to police.

12. Public Forum:

- Mr. Horn apologized to Mr. Blackstone for not having formed a committee to extending the election voting hours. Mayor Horn asked Melissa to place this on the July agenda.
Mr. Blackstone – thanked Mayor Horn for taking notice of the absent agenda item.
- Mr. Horn would like for the Town of Clayton to present Mr. Barkley a certificate for his upstanding heroism. Mr. Barkley saved a 4 year boy who had drowned in a swimming pool.
- Mr. Horn would like to present a certificate to the Teacher of the District for Smyrna School.
- Andrea Hodge - wanted to inform Council and the public of the 2013 Summer Basketball Bash League. (See attached document)
- Ms. DeBenedictis – Thanked everyone for expressing their concerns regarding her son.
- Mr. Carrow - The July 4th parade at 9:30 a.m. On July 4th the Clayton Firehouse will be hosting a band from Ireland. The youth band is about a 30 to 40 piece band. July 1st the firehouse is hosting a welcome party at 5:30 p.m. with dinner at 6 p.m. Mr. Carrow would like to extend an invitation to Council to this event.
- Mr. Horn would like to have Council attend the George Wright dedication.
- Mr. Carrow – Thanked Chief Hill and Mr. Hurlock for their efforts in getting the Town of Clayton ready for the Railroad Days Festival.

13. Adjournment:

Motion made by Mr. Dias and seconded by Ms. DeBenedictis to adjourn. Motion carried unanimously.

Recording Secretary,

Melissa Knight